

# Bi-County Fair 2018

Thursday August 30<sup>th</sup> thru Monday September 3<sup>rd</sup>

## VENDOR BOOTH APPLICATION FORM

### CONTACT INFORMATION:

Name of Individual/Business: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### BOOTH TYPE:

Art / Craft / Information

Food Vendor (\*Food Permit Required)

**\*Food Vendors:** Please attach a current copy of your existing Food Establishment Permit. If you DO NOT have a permit, please contact the Department of Health to obtain one. Please include your menu items and prices. Food vendors must open all days of the fair, Thursday September 3<sup>rd</sup>. and Monday September 4<sup>th</sup> Additionally during our sale, Sunday September 3<sup>rd</sup>, a separate meal is provided by the fairboard to all our buyers only.

### LIST ALL ITEM/S THAT YOU WILL BE SELLING (Food Booth provide price list as well):

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### VENDOR BOOTH FEE:

**\$ 40 Non Food**

**and**

**\$300 Food (not main building kitchen)**

Cash

Check

Make checks payable to "Bi-County Fair".

Spaces fill up quickly, so submit early to reserve your Booth early.

Please mail completed application form to: [pjaramillo5@yahoo.com](mailto:pjaramillo5@yahoo.com) or

**Bi-County Fair**

PO Box 3689

**Milan, NM 87021**

## IMPORTANT INFORMATION for VENDORS

(Please read carefully)

- Booth space is limited to an area of 10' x 10'.
- Food trucks: please list the ground space needed for your vehicle here: \_\_\_\_\_ ft. x \_\_\_\_\_ ft.
- One booth space is allowed per application/fee. Additional booths will require an additional application/fee.
- Booth location is pre-assigned. We will try our best to accommodate any special requests.
- Participants are responsible for providing their own tents, tables and chairs.
- You are welcome to set up your tent, tables, etc. on the first day of the event, (Thursday Sept 3). All tents **MUST BE STAKED DOWN**. Do not leave any valuables in the area overnight. The Bi-County Fair board is not responsible for any lost or stolen items.
- The Bi-County Fairboard is not responsible for any injuries or accidents during the fair. Please attend at your own risk
- No vehicles will be allowed in vendor booth area after unloading time. All vehicles (excluding food trucks) will be required to park in the general parking area. No exceptions.
- Booths must be available for the duration of the event
- If you require electricity, we will **NOT** be able to provide access to electricity on site, so please bring your own generator. Quiet generators are requested.
- No dogs or pets are allowed other than service animals.
- For any questions please contact Patrick Jaramillo at 505-554-7989

**On behalf of all of the fairboard, volunteers and animals at the Bi-County Fair, we would like to thank you for your interest/participation in our annual fair. We hope you will tell your friend and family about our event and hope that you all have a great time.**

I have read and understood all of the items above:

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name